UC103-Order Entry 1 Quiz

1. _____Choose the best answer: How can you change the default order type?
   A. Ctrl + F
   B. Select the 'Add' icon while holding down the 'Shift' key.
   C. Copy the order to the new default.
   D. Select the 'Change Default' icon in the ribbon.

2. _____, _____Choose the best answers (2): How can you load an order in 'Order Entry' by order number?
   A. Search in FeneVision BI
   B. Select the 'Find' icon.
   C. Type into the order number field and hit 'Enter'.
   D. Select Ctrl + F to reveal the 'Find' dialog.

3. _____True or false: Once you delete an order, you cannot retrieve it.

4. _____Choose the best answer: What does the 'Global Options' functionality do?
   A. It changes the options for all line items on that particular order.
   B. It sets the options to the customer favorites.
   C. It changes the options for all orders for a customer.
   D. It sets the option values for all line items back to defaults.

5. _____True or false: Only one comment can be entered for each line-item.

6. _____Choose the best answer: What happens if you select 'Set Date' when acknowledging an order?
   A. The order is scheduled but not released.
   B. The date is set and the order is ready to be scheduled for production.
   C. The date is set and the customer is automatically sent an order acknowledgement.
   D. A date is set. That is all.

7. _____, _____Choose the best answers: What happens if you select *just* the + ('Add' icon) and not the arrow that releases the drop-down options?
   A. If you are already in 'Order Entry', you will add an order.
   B. A dialog will appear asking if you want to add an order.
   C. If this is the first time you open 'Order Entry', a dialog will appear asking if you want to set a default order type.
   D. An order will be created for the next customer in the queue.

8. _____Choose the best answer: What does selecting 'Auto' mean when acknowledging an order?
   A. The order is automatically acknowledged.
   B. The customer approved the order.
   C. The eServer sends the acknowledgement to be approved.
   D. The order is sent to the customer according to the auto settings that were configured in 'Customers' setup.

9. _____Choose the best answer: Orders go through status designations in the following order:
   A. Available, Released, Closed, Finalized
   B. Released, Available, Finalized, Closed
   C. Available, Finalized, Closed, Released
   D. Available, Finalized, Released, Closed

10. _____True or false: Order numbers must be manually entered into 'Order Entry'.